

MINUTES
Town of Marshall Board of Alderman
Regular Meeting
February 15, 2021
6:00pm

Mayor Pro Tempore Aileen Payne invited everyone to stand for the Pledge of Allegiance and moment of silence in memory of Mayor Jack Wallin.

Alderman in attendance were Billie Jean Haynie, Thomas Jablonski, Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance were Town Administrator Forrest Gilliam and Town Attorney Jamie Stokes.

Mayor Pro Tempore Payne called the meeting to order at 6:05pm.

Item 1

Upon motion by Alderman Laura Ponder Smith, seconded by Alderman Thomas Jablonski, the Board voted 5 -0 to approve the agenda as presented.

Item 2

Upon motion by Alderman Christiaan Ramsey, seconded by Alderman Billie Jean Haynie, the Board voted 5 -0 to approve the minutes from the January 25, 2021 Regular Meeting, minutes from the January 25 public hearing for annexation, and minutes from the January 25 public hearing for zoning map amendment, with the correction of the date "January 28" to "January 25" for each set of minutes.

Item 3

Forrest Gilliam, Town Administrator, presented the Tax Collection and Water/Sewer Collection Report for January, 2021.

A copy of the Unaccountable Water Report and Monthly Operating Report for the Roberts Wells from Don Byers was presented to the Board.

Forrest Gilliam, Town Administrator, updated the Board on the status of the Comprehensive Water Allocation Study, construction to make flood damage repairs to Sunset Drive and Nix Road, and additional "No Trucks" signage and other efforts to eliminate truck traffic on Hill Street and Skyway Drive.

Mr. Gilliam also updated the Board on the Marshall Volunteer Fire Department's efforts to upgrade their second floor to meet code for housing an employee. They are planning to building an addition on the right-side of the building to house a set of stairs that meet fire code requirements. This is in addition to an exterior set of stairs on the back of the building, as two sets of stairs are required.

Discussion took place from the Unaccountable Monthly Water Report regarding the downward trend for water production. Possible explanation includes a reduction in use by major users, such as the schools, during the COVID-19 pandemic.

Boards Reports

Board of Adjustment – No meeting

Planning Board – No meeting

Parks and Recreation – No Meeting.

Department Reports

Fire Department – Report is in packet.

Police Department – Report is in packet.

Water Department – Report is in packet.

Maintenance Department – Report is in packet.

A question was raised regarding the frequency of street cleaning by the Town's contractor for the service. Jamie Chandler, Maintenance Supervisor, will check on the contract requirements to make sure the contractor is complying. Mr. Chandler said it is getting more challenging for people to clean the streets because so many more cars are parked in town during the day and early evening.

A request was also made for more trash cans for Main Street. Mr. Gilliam shared that he has identified unspent funds in the budget to cover the purchase of some additional trash cans, and is looking for locations where cans can be placed while preserving sidewalk access.

Zoning Department – Forrest Gilliam

Forrest Gilliam reported that permit applications are slow, which seems to be consistent with winter months. Most of the inquiries that are coming in are for single-family uses.

Finance Department - Report is in packet.

Garry Moore, Vaughn and Melton, said that a major priority during the pending repair work to Nix Road will be maintaining adequate vehicle access for residents who live on the road. The road will have to be blocked most of the time while work is underway but the contractor has promised to move when vehicles need to get through.

Mr. Moore said that an inspector with Vaughn and Melton has worked with Jamie Chandler, Maintenance Supervisor, to coordinate repair to concrete at the front of Town Hall, with Vaughn and Melton taking care of the repair as soon as the weather allows for concrete work.

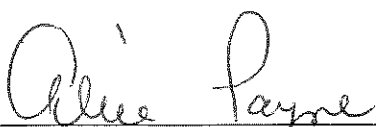
John Davis, on behalf of the Downtown Marshall Association, shared that DMA is planning a litter sweep in the downtown area on February 22, and that they are holding off on most event planning due to the pandemic.

There was no public comment.

Upon motion by Alderman Christiaan Ramsey, seconded by Alderman Billie Jean Haynie, the Board voted 5-0 to enter into closed session to discuss the acquisition of property.

Upon motion by Alderman Laura Ponder Smith, seconded by Alderman Christiaan Ramsey, the Board voted 5-0 to return to open session.

Upon motion by Alderman Billie Jean Haynie, seconded by Alderman Thomas Jablonski, the Board voted 5-0 to adjourn at 6:51 pm.



Aileen Payne, Mayor Pro-Tempore



Forrest Gilliam, Town Clerk